

# Capp Verbal Reasoning Free Test

Solutions Booklet

## Instructions

This Capp verbal reasoning test contains 5 sets of questions. You will be timed on however long it takes you to complete the test.

There are multiple questions styles that assess your verbal reasoning ability.

There will be 3 types of questions:

- 1) Rank
- 2) Corrections
- 3) Multiple choice; which will be as drop downs

Each question style will be explained before you attempt the question.

You will have to work quickly and accurately to perform well in this test. If you don't know the answer to a question, leave it and come back to it if you have time.

Try to find a time and place where you will not be interrupted during the test. The test will begin on the next page.

- A. You have successfully submitted your application for a course on our university. The deadline is now closed. We shall spend the next few days reviewing all submissions and will get back to you as to whether you have been accepted to our university.
- B. Thank you for submitting your application to our university. The deadline is now closed. We will let you know whether or not you have been successful. Look out for an incoming message in the next few days.

Passage A represents a formal and polite reply to a university application.

Passage B represents a subtly less formal reply to a university application. As such, the response is perhaps familiar, more casual and/or friendly in return.

**Q1.1** It is wonderful to hear that my application has successfully been submitted. I eagerly look forward to the results.

Answer: A

Explanation:

This response is flowery, though overly respectful. It outlines the details of the exchange and gives deference adequately. This more appropriately fits the formal reply of category A.

**Q1.2** Great – I am a little busy tomorrow, but I will look out for that message as it comes in and when.

Answer: B

Explanation:

The language is very casual, indeed, even a little flippant. This would not be too appropriate for the more formal reply of category A. Therefore, it is better suited to the more casual tone of category B.

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**Q1.3** It is with the greatest of pleasure that I await the news. Thank you for taking the time to look through my submission.

Answer: A

Explanation:

This response is flowery, though respectful. It is perhaps overly deferential. This more appropriately fits the formal reply of category A.

**Q1.4** I cannot bear the wait! Hopefully the results will not be too difficult to take.

Answer: B

Explanation:

The language is very casual and familiar. Therefore, this phrase better suits the reply of category B.

- A. You have successfully submitted your application for a course on our university. The deadline is now closed. We shall spend the next few days reviewing all submissions and will get back to you as to whether you have been accepted to our university.
- B. Thank you for submitting your application to our university. The deadline is now closed. We will let you know whether or not you have been successful. Look out for an incoming message in the next few days.

Passage A represents a formal and polite reply to a university application.

Passage B represents a subtly less formal reply to a university application. As such, the response is perhaps familiar, more casual and/or friendly in return.

**Q1.5** Thanks for letting me know. I will keep an eye out for when the results are sent my way.

Answer: B

Explanation:

The language is concise but not overly formal. 'Thanks for letting me know' is a somewhat casual response and as such it more suited to the reply of category B.

I hope this days finds you well. After reviewing all of the submissions to your university, we noticed that there are a few necessary **items** (*artefacts / products*) missing from your application. Would you be able to please **send** (*convey / project*) us the following: certificate of college education and **proof** (*prove / demonstration*) of address. We require this to continue **evaluating** (*pricing / rating*) your application and will need this as soon as possible within the next few days at the latest. If these documents do not **arrive** (*arrives / arrived*) in the time given, we will be forced to decline your application.

**Q2.1** "... we noticed that there are a few necessary (artefacts / items / products) missing from your application."

- a) Artefacts
- b) Items
- c) Products

Answer: B

Explanation:

When discussion an application, 'products' or 'artefacts' do not make much sense. An application has details or items with which it contains. 'Products' or 'artefacts' pertain to more physical entities. Therefore, 'items' is the correct answer.

**Q2.2** "Would you be able to please (convey / project / send) us the following"

- a) Convey
- b) Project
- c) Send

Answer: C

Explanation:

To 'convey' or 'project' the following would be to show them as if it were or is the case. Rather, they are looking for specific items. Therefore, one must 'send' them these items as proof. To convey such would not work. Thus, the correct answer is 'send'.

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**Q2.3** "...certificate of college education and (demonstration / proof / prove) of address."

- a) Demonstration
- b) Proof
- c) Prove

Answer: B

Explanation:

'Prove' of address does not make much sense. 'Demonstration' of address is not the term used – it is 'proof' of address. Therefore, 'proof' is the correct answer.

**Q2.4** "We require this to continue (evaluating / pricing / rating) your application."

- a) Evaluating
- b) Pricing
- c) Rating

Answer: A

Explanation:

'Rating' your application seems a little inappropriate given the context of the situation. The university is not rating the application, nor are they pricing it. They are 'evaluating' it.

I hope this days finds you well. After reviewing all of the submissions to your university, we noticed that there are a few necessary **items** (*artefacts / products*) missing from your application. Would you be able to please **send** (*convey / project*) us the following: certificate of college education and **proof** (*prove / demonstration*) of address. We require this to continue **evaluating** (*pricing / rating*) your application and will need this as soon as possible within the next few days at the latest. If these documents do not **arrive** (*arrives / arrived*) in the time given, we will be forced to decline your application.

**Q2.5** “If these documents do not (arrive / arrived / arrives) in the time given...”

- a) Arrive
- b) Arrived
- c) Arrives

Answer: A

Explanation:

This is a grammatical challenge. ‘Do not arrived’ is grammatically incorrect. Likewise it ‘do not arrives’. We require ‘arrive’ forming the phrase ‘do not arrive in the time given’.

I have received your message requested (**requesting**) further documentation for my application to your university. Unfortunately, I cannot provide that what (**which**) you ask for. I never received a certificate of education in physical form. I have used (**asked**) my college whether they could send me a new one, but they tells (**told**) me it will take at least two weeks to arrive. Given that you need the documents soon, this is a problem. Fortunately, I can provide proof of address via this utility bill, and as such have fastened (**attached**) it to this message.

**Q3.1** “I have received your message **requested**.”

Answer: Requesting

Explanation:

‘Requested’ is the past tense of ‘to request’, which in this case does not make grammatical sense. The situation is still continuous. Therefore, we require ‘requesting’ to indicate that this event is still on-going.

**Q3.2** “Unfortunately, I cannot provide that **what** you ask for.”

Answer: Which

Explanation:

‘That what you ask for’ is not a correct sentence. The acceptable sentence is ‘that which you ask for’. Therefore, the answer is ‘which’.

**Q3.3** “I have **used** my college whether...”

Answer: Asked

Explanation:

This does not make grammatical sense. The word ‘used’ needs to be replaced by ‘asked’. The applicant has asked the college for something. Synonyms of ‘asked’ do not work properly or elegantly.



I have received your message requested (**requesting**) further documentation for my application to your university. Unfortunately, I cannot provide that what (**which**) you ask for. I never received a certificate of education in physical form. I have used (**asked**) my college whether they could send me a new one, but they tells (**told**) me it will take at least two weeks to arrive. Given that you need the documents soon, this is a problem. Fortunately, I can provide proof of address via this utility bill, and as such have fastened (**attached**) it to this message.

**Q3.4** "...but they **tells** me it will take at least two weeks to arrive."

Answer: Told

Explanation:

'Tells' is the present tense of to tell which, on talking about the past, does not make grammatical sense. Therefore, we must convert this to 'told'.

**Q3.5** "...have **fastened** it to this message."

Answer: Attached

Explanation:

While 'fastened' could make sense, it is not the correct word to define something, in this case an application, as fastened things to it. That denotes a physical encounter. Instead, we need to use the word 'attached' – which has entered common technical language.

1. I do not think you should comply. You should just move on. **4<sup>th</sup>**
2. What is the problem? Just give them what they are asking for. **5<sup>th</sup>**
3. You have made a mistake somewhere. **3<sup>rd</sup>**
4. Not a problem. I am sure the university will be happy to help you. **2<sup>nd</sup>**
5. Great, you are nearly there, just offer them your final documents. **1<sup>st</sup>**

**Q4.1** I do not think you should comply. You should just move on.

Answer: 4<sup>th</sup>

Explanation:

This response is abrupt and blunt. It is not a positive response. However, it is trying to provide some assistance to the applicant, so the message is in their interest. Therefore, while negative, it is not the most negative and thus ranks 4<sup>th</sup>.

**Q4.2** What is the problem? Just give them what they are asking for.

Answer: 5<sup>th</sup>

Explanation:

This response is surprisingly callous and quite negative. It does not seem to have the interests of the applicant as a concern. Therefore, it is ranked as most negative.

**Q4.3** You have made a mistake somewhere.

Answer: 3<sup>rd</sup>

Explanation:

This response is fairly reserved and indirect. It is not making a value judgment and it simply referring to a statement of fact. Therefore, it is neutrality, it ranks 3<sup>rd</sup>.

1. I do not think you should comply. You should just move on. **4<sup>th</sup>**
2. What is the problem? Just give them what they are asking for. **5<sup>th</sup>**
3. You have made a mistake somewhere. **3<sup>rd</sup>**
4. Not a problem. I am sure the university will be happy to help you. **2<sup>nd</sup>**
5. Great, you are nearly there, just offer them your final documents. **1<sup>st</sup>**

**Q4.4** Not a problem. I am sure the university will be happy to help you.

Answer: 2<sup>nd</sup>

Explanation:

This response shows consideration to the situation and some light consolidation in the event. Given the extra positive aspect of phrase 5, this ranks as 2<sup>nd</sup>.

**Q4.5** Great, you are nearly there, just offer them your final documents.

Answer: 1<sup>st</sup>

Explanation:

This response shows great consideration of the situation and offers kind support. Especially in relation to the other phrases, this ranks as 1<sup>st</sup>.

Congratulations on being offered a place of accommodation at our university. Your room will become available from the 3<sup>rd</sup> of September. You will be staying at Flat 4 of the Parkhurst Building. Please arrive at the university reception at 11:00am for your induction. There, you shall be given your room key and introductory information regarding your living arrangements and the university.

**Q5.1** The applicant will be in their new accommodation by 11:00am on the 3<sup>rd</sup> of September.

- a) True
- b) False
- c) Cannot Say

Answer: C

Explanation:

Cannot Say – While the passage asks the applicant to be somewhere, it does not say where the applicant will be at that time. Therefore, we cannot say.

**Q5.2** The applicant will be staying at the Parkhurst Building.

- a) True
- b) False
- c) Cannot Say

Answer: A

Explanation:

True – As stated in line 2.

Congratulations on being offered a place of accommodation at our university. Your room will become available from the 3rd of September. You will be staying at Flat 4 of the Parkhurst Building. Please arrive at the university reception at 11:00am for your induction. There, you shall be given your room key and introductory information regarding your living arrangements and the university.

**Q5.3** In order to get the keys to their room, the applicant must first go to Parkhurst Building.

- a) True
- b) False
- c) Cannot Say

Answer: B

Explanation:

False – Line 3-4 states that the applicant should go to the university reception in order to collect keys for the flat at Parkhurst Building. Going there first was not requested.

**Q5.4** The introductory information will be given at the university reception.

- a) True
- b) False
- c) Cannot Say

Answer: A

Explanation:

True – As stated in line 3 and 4.

Congratulations on being offered a place of accommodation at our university. Your room will become available from the 3rd of September. You will be staying at Flat 4 of the Parkhurst Building. Please arrive at the university reception at 11:00am for your induction. There, you shall be given your room key and introductory information regarding your living arrangements at the university.

**Q5.5** The applicant will be living with other occupants in Flat 4.

- d) True
- e) False
- f) Cannot Say

Answer: C

Explanation:

Cannot say – There is no reference to other occupants. Therefore, we cannot say.

**-- End of Test --**